

FOUNDED



ANNO 1694

# HAUTE CABRIÈRE

THE HOME OF PIERRE JOURDAN

FRANSCHHOEK



## FUNCTION INFORMATION

### EVERYTHING YOU NEED FOR A PERFECT FUNCTION

High up on the Franschhoek Pass overlooking one of the most beautiful valleys in the world, lies Haute Cabrière Estate. Built into the side of the Franschhoek mountain range, Haute Cabrière Restaurant features unique views over our Pinot Noir Barrel Maturation Cellar with its soaring cathedral-like arches. The festive character of Haute Cabrière is rounded off by our range of elegant wines and the fine dining environment at Haute Cabrière Cellar

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Restaurant, which is dressed in crisp, white linen, lit up by white chairs and beautiful sparkling handcrafted chandeliers.

## OUR VENUE

A variety of venues are available to make your function a unique experience for everyone. We are more than happy to show you the facilities and to share our own experiences with you to create a smooth flow for your event.

Pre-drinks and canapés can be enjoyed on the Terrace overlooking the Franschhoek valley. For your meal and dance, Haute Cabriere Cellar Restaurant offers the “true marriage of food and wine”. A range of set menus is available for you to choose from. We are also more than happy to accommodate any other requests. The venue can seat up to 100 guests, while still allowing space for a dance floor. For larger groups, the venue can be extended at an additional fee (see below).

Please also note the following:

- Haute Cabriere Cellar Restaurant is wheelchair friendly.
- Our Helicopter Landing Pad is also a popular option to explore when attending your special event. If you are interested, please enquire about the terms and conditions.

## VENUES & FEES

The following venue fees apply:

	INCLUDES	WEEKDAYS (MON - THURS)	WEEKEND (FRI - SUN)
20 - 100 guests	Exclusive use of: <ul style="list-style-type: none"><li>o Terrace in front of Restaurant</li><li>o Haute Cabriere Restaurant</li></ul>	R 12 000	R 15 000
101 – 180 guests	Exclusive use of: <ul style="list-style-type: none"><li>o Terrace in front of Restaurant</li><li>o Haute Cabriere Restaurant</li><li>o Extension venue</li></ul>	R 17 000	R 20 000

Please note:

- Fees are valid from 01 September 2011 until 31 August 2012 and are subject to change without prior notice
- These fees exclude any meals, drinks or extras, such as service fees, overtime, décor, etc.
- The Rates are applicable for evening events only.
- Please note that the additional extension can only be made available for set up after 17h00 during the week and 16h 00 on weekends.

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## MEALS AND WINE SELECTION

Please enquire about our menu choices by contacting restaurant@cabriere.co.za. We offer a variety of options across flexible price ranges. Should have any special requests, we are more than happy to try and accommodate them. Once you have confirmed a date for your function a list of booking conditions and cellar specifics will be forwarded to you for your contract to be finalized.

## EXAMPLES OF ADDITIONAL COSTS

ITEM	DESCRIPTION	COST
Red Carpet	Red Carpet for the Ceremony in the Cellar	R 500 rental fee
Canapes	A choice any 4 items per guest – to be served after the ceremony. A minimum of 4 canapes p.p. is required.	R 88 per person
Pre-Drinks	A glass of Pierre Jourdan Brut after the Ceremony	About R 35 per person
Food & Beverage	Depending on your choice of meal and wine selection.	Costs will depend on your choice of menu and wine selection.
Service Fee	Service fee on your food and beverage account	10% of total food and beverage account
Overtime Charge	Charged for every hour (or part thereof) after 24h00, until a maximum of 02h00.	R 2 000 per hour
Cash Bar Facility	Additional cost to host a cash bar facility Terms and conditions apply.	R 2 500
Hiring Fees	Additional cutlery and crockery may need to be hired in to accommodate larger numbers of guests.	varies
Early set up	Set up of the restaurant can commence from 15h00 on the day of the event. If required, we may be able to accommodate earlier set up by offering exclusive use of the entire restaurant venue from 09h00. Written confirmation must be obtained for early set up. Please note that this only pertains to the restaurant, not the extension venue, which, if booked, is available for set up from 17h00.	01 May '12 – 31 August 2012: R 9 000  01 September '11 – 31 April 2012: R 6 000
Early arrival	The venue is available for guests to arrive from 17h00. Written confirmation must be obtained for earlier arrival times.	R 6 000

# TERMS & CONDITIONS

## BOOKING CONFIRMATION & DEPOSIT

- Provisional dates will be kept for seven days from the date receiving your booking.
- A 50% deposit of the venue fee is required within seven days of making your booking in order to secure your date. This deposit is non-refundable.
- Your date will be released if deposit and signed contract are not received within the seven day period.
- The final number of guests, meal choice and dietary requirements need to be confirmed 14 days prior to the event. At the same time, we require a 100% pre-payment of your meal account.
- Once your date has been confirmed and deposit paid, you will not be able to move this date without paying the relevant cancellation fee. However, your deposit will be retained for the new date.

## FINAL PAYMENT

- We require the 50% balance of the venue fee within 60 days prior to the event taking place.
- We require the full pre-payment to be via EFT using your surname as reference.
- A 5 day payment grace will be given on a short notice booking.
- Any additional charges and fees, such as your beverages, early arrival or set up fees, etc. need to be paid within 24 hours after the end of the function. Thereafter we will automatically charge the amount to your credit card.

## BANKING DETAILS

All payments need to be made into Clos Cabriere Ltd.'s bank account:

Bankers:	Standard Bank
Acc. Name:	Clos Cabriere Ltd. t/a Haute Cabrière Restaurant
Acc. No:	280080786
Branch Code:	033012
SWIFT:	SBZAZAJJ

## CANCELLATION POLICY

You agree to settle any penalties or cancellation fees regarding venue fees as well as food and beverages, which may be levied as a result of total cancellation. The following amounts will be charged:

- More than 60 days prior to arrival: 50% deposit of venue fee.
- 60 - 22 days prior to arrival - 100% of the total venue fee.
- 21- 07 days prior to arrival - 75% of the total value of the venue fee AND meal account.
- Less than 07 days prior to arrival - 100% of the value of the venue fee AND meal account.

In case of full cancellation, the cancellation fee will bear interest of 1% above prime rate per month until paid.

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## **PRICES, FEES AND OTHER CHARGES**

- All prices, rates and fees are quoted in South African Rand and inclusive of 14% VAT.
- All prices, rates and fees are valid for functions held between 01 September 2011 and 31 August 2012 and are subject to change without prior notice.
- A 10% service fee will be charged to your food and beverage account.
- Venue fees do not include any beverages, canapés, meals, carpet rentals, decoration, overtime charges, early arrival or set up fees, or any other services.

## **LIABILITY**

Clos Cabriere Ltd. accepts no responsibility for:

- Any loss, damage or injury to client, their guests or any of their belongings.
- Inclement weather affecting functions booked outdoors. It is the responsibility of the client to ensure a back-up venue has been arranged.
- Inability to perform due to power outages, strikes, or natural disasters.

The client, his/her guests or employees will be liable for any damage or injury caused to Clos Cabriere Ltd. and/or its employees.

If any incident related to the function results in legal involvement of a third party, the client will exclude Clos Cabriere Ltd. and its employees from all responsibility or blame.

Items delivered by the client for the function are the client's responsibility, and should be collected by 11h00 the next morning, unless other arrangements have been made. Otherwise, Clos Cabriere Ltd. will dispose of these items as we deem fit.

## **FUNCTION TIMES**

- Unless otherwise agreed and confirmed in writing at least 30 days prior to the event, both the barrel maturation cellar and Haute Cabriere Restaurant are available for evening functions any time from 17h30 (arrival time for guests).
- It is the client's responsibility to obtain written confirmation of these arrangements.
- A surcharge of R 6 000 will be levied if the arrival time is prior to 17h30.
- Our liquor license is valid until 02h00, therefore last rounds are served strictly at 01h30.
- The venue is available until 02h00.

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## SEQUENCE OF EVENTS

- A document outlining the sequence of events for the reception will be drawn up by Clos Cabriere and must be agreed in writing at least 7 days prior to the reservation date.
- Unfortunately, we cannot allow any changes to the sequence of events once they have been agreed in writing.

## MENU ARRANGEMENTS

- Note that all menu items are subject to change.
- We do not allow any choices between dishes from our menu selector. Please select a 3-course meal.
- An additional course may be selected with a surcharge applicable. This will be confirmed with you on your selection.
- Please advise us of any dietary requirements 14 days prior to the event.
- Your menu choice must be confirmed at the latest 14 days prior to the event.

## BAR ARRANGEMENTS

- A cash bar facility is available at an additional cost of R2 500.
- We offer a limited range of beers and spirits. This will be confirmed with you on enquiry.
- Last rounds strictly at 1.30pm.
- Full payment of the bar account is required on the evening. We do not carry any accounts.
- Any outstanding accounts that may occur will be charged to the client.
- We do not allow any "bring your own" arrangements.

## DECOR AND SETUP

- All decoration arrangements must be agreed and scheduled with Clos Cabriere Ltd. well in advance.
- All flower arrangements and other decor is to be organised by the client. Haute Cabriere staff cannot assist the florist or any other decor person with decorations, lighting of candles, carrying of material or moving flower arrangements either during set-up or later during the evening.
- The restaurant can be set up decorated from 15h00 on the day of the event. Should you wish to start your decorations prior to this time, an additional charge applies, allowing you to set up from 9h00 in the morning. Early set up charges as follows:
  - R 9 000: 01 May 2012 – 31 August 2012
  - R 6 000: 01 September 2011 – 31 April 2012.
- Clos Cabriere Ltd. does not take responsibility for loss or damage to decorations or belongings.
- All decor must be removed from the restaurant and cellar by not later than 11h00 the following day. Otherwise, the restaurant will dispose of any items as it sees fit.

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## **SMOKING**

In accordance with South Africa's legislation, Haute Cabriere Cellar Restaurant is a strictly non-smoking venue.

## **CHILDREN**

Children are welcome if parental supervision is maintained at all times with responsibility for safety and well being resting with the parents. Clos Cabriere Ltd. is unable to provide childminding services.

## **VIEWING OF THE VENUE**

Kindly contact us on +27 (0)21 876 3688 or [restaurant@cabriere.co.za](mailto:restaurant@cabriere.co.za) if you would like arrange a site inspection. Only pre-booked, approved site visits will be granted at the discretion of the management.

## **ENQUIRIES & ASSISTANCE**

Please do not hesitate to contact us should you require any additional information. We are looking forward to helping you plan your special day.

Kind Regards

Zelda Oelofse-Cornthwaite

Restaurant Manager

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